

## Subpart F—Managing the NEPA Process

### § 10010.54 Purpose.

This subpart provides supplemental instruction for implementing those provisions for the CEQ regulations pertaining to procedures for implementing and managing the NEPA process.

### § 10010.55 Organization for environmental quality.

(a) Executive Director. The Executive Director is responsible for providing advice and assistance to the Commission on matters pertaining to environmental quality and for overseeing and coordinating the Commission's compliance with NEPA, Executive Order 11514 as amended by Executive Order 11991, the CEQ regulations, and this part.

(b) NEPA Coordinator. The Executive Director will designate organizational elements or individuals, as appropriate, to be responsible for overseeing matters pertaining to the environmental effects of the Commission's plans and programs. The individual(s) assigned these responsibilities should have management experience or potential, understand the Commission's planning and decision making processes, and be well trained in environmental matters, including the Commission's policies and procedures so that his/her/their advice has significance in the Commission's planning and decisions.

### § 10010.56 Approval of EISs.

The Chairman of the Commission (Chairman), acting on the part of the full Commission, is authorized to approve an EIS. The Chairman may further assign the authority to approve the EIS if he or she chooses. The Executive Director will make certain that there are adequate safeguards to assure that EISs and other environmental documents comply with NEPA, the CEQ regulations, this part, and other relevant Commission procedures.

### § 10010.57 List of specific compliance responsibilities.

(a) The Commission staff shall:

(1) As deemed necessary, prepare a NEPA handbook or adapt applicable materials prepared by other agencies,

providing guidance on how to implement NEPA in principal program areas.

(2) Prepare program regulations or directives for applicants.

(3) Propose categorical exclusions.

(4) Prepare EAs.

(5) Recommend whether to prepare an EIS.

(6) Prepare NOIs and FONSI.

(7) Prepare EISs.

(b) The Executive Director shall:

(1) Approve agency handbooks and other NEPA guidance.

(2) Approve regulations or directives for applicants.

(3) Approve categorical exclusions.

(4) Approve EAs.

(5) Decide whether to prepare an EIS.

(6) Approve NOIs and FONSI.

(7) Make recommendations regarding the adequacy of EISs.

(c) The Chairman of the Commission, acting on behalf of the full Commission, shall:

(1) Concur with regulations or directives for applicants.

(2) Concur with EAs.

(3) Approve EISs.

### § 10010.58 Information about the NEPA process.

The Executive Director will identify staff contacts where information about the NEPA process and the status of EISs may be obtained.

## Subpart G—Actions Requiring an EIS and Actions Subject to Categorical Exclusion

### § 10010.59 Purpose.

This subpart provides supplemental instruction for determining major actions requiring an EIS and for determining actions that are categorically excluded from NEPA.

### § 10010.60 Actions normally requiring an EIS.

(a) The following proposals will normally require the preparation of an EIS:

(1) Establishment of major new refuges or wildlife management areas, fish hatcheries, and major additions to such installations.

(2) Master development and/or management plans for major new installations.

(3) Management plans for established installations where major new developments or substantial changes in management practices are proposed.

(b) If for any of these proposals it is initially decided not to prepare an EIS, an EA will be prepared in accordance with 40 CFR 1501.4(e)(2).

**§ 10010.61 Actions subject to categorical exclusion.**

(a) General categorical exclusions. The following actions are categorical exclusions (CX). However, environmental documents will be prepared for individual actions subject to CX if the exceptions listed in Sec. 10010.62 apply.

(1) Personnel actions and investigations and personnel services contracts.

(2) Internal organizational charges and facility and office reductions and closings.

(3) Routine financial transactions, including such things as salaries and expenses, procurement contracts, guarantees, financial assistance, income transfers, audits, fees, bonds and royalties.

(4) Legal transactions, including such things as investigations, patents, claims, legal opinions, and judicial activities including their initiation, processing, settlement, appeal or compliance.

(5) Monitoring actions, including inspections, assessments, administrative hearings and decisions; when the regulations themselves or the instruments of regulations (leases, permits, licences, etc.) have previously been covered by the NEPA process or exempt from it.

(6) Non-destructive data collection, inventory (including field, aerial and satellite surveying and mapping), study, and research activities.

(7) Routine and continuing government business, including such things as supervision, administration, activities having limited context and intensity, for example, activities of limited size and magnitude of short-term effects.

(8) Management formulation, allocation, transfer and reprogramming of the Commission's budget at all levels. This does not exclude the preparation

of environmental documents for proposals included in the budget when otherwise required.

(9) Legislative proposals of an administrative or technical nature, including such things as changes in authorizations for appropriations, and minor boundary changes and land transactions; or having primarily economic, social, individual or institutional effects; and comments and reports on referrals of legislative proposals.

(10) Policies, directives, regulations, and guidelines of an administrative, financial, legal, technical, or procedural nature; or the environmental effects of which are too broad, speculative, or conjectural to lend themselves to meaningful analysis and will be subject later to the NEPA process, either collectively or case-by-case.

(11) Activities which are educational, informational, advisory or consultative to other agencies, public and private entities, visitors, individuals or the general public.

(12) Cooperative agreements and interagency agreements.

(b) Specific categorical exclusions. The following actions are categorical exclusions (CX).

(1) General:

(i) Changes or amendments to an approved action when such changes have no potential for causing substantial environmental impact.

(ii) Personnel training, environmental interpretation, public safety efforts and other educational activities.

(iii) The issuance and modification of procedures, including manuals, orders and field rules, when the impacts are limited to administrative or technological effects.

(iv) The acquisition of land or water rights in accordance with the Commission's procedures, when the acquisition is from a willing seller, the acquisition planning process has been performed in coordination with the affected public and essentially the existing use will be continued.

(2) Resource management:

(i) Research, inventory and information collection activities directly related to the conservation of fish and